

**The Psychoanalytic Center of the Carolinas  
Position Announcement: Executive Director  
Located in Research Triangle, North Carolina**



**Psychoanalytic Center  
of the Carolinas**

**The Mission**

The mission of the Psychoanalytic Center of the Carolinas (PCC) is to promote the wellbeing and resilience of individuals, families and communities through psychoanalytic education, practice, and service.

**Background**

PCC is a diverse community of mental health professionals and community stakeholders who study and share the life-changing benefits of psychoanalysis. We advocate empathic, attuned mental health care, and connect people seeking therapy with highly qualified psychoanalysts and psychodynamic psychotherapists.

PCC is the only post-graduate training program in psychoanalysis and psychoanalytic psychotherapy in the Carolinas. The Center is committed to growing our student body and building diversity, equity, and inclusion in psychoanalysis among students, faculty, and members.

Community service is essential to our mission. The PCC helps parents, children, and teachers through sponsoring innovative programs, including Circle of Security Parenting (COSP).

**Executive Director Position Description**

The ideal candidate is an experienced nonprofit executive with demonstrated knowledge of Board and organizational management and proven resource development. The PCC Executive Director will be a strong, visionary leader who thinks strategically and can implement tactically.

These responsibilities include, but are not limited to, implementation, management and completion of the current Campaign for the Future of Psychoanalysis; ensuring the post graduate psychoanalysis and psychoanalytic training programs are delivered in keeping with best practices and emerging community opportunities; expanding PCC's influence and awareness across North and South Carolina; supporting the organization's efforts to promote equality and diversity; developing robust and diverse funding strategies, managing the annual budget; coordinating and participating in the Board of Directors and committee meetings and coordinating staff and volunteer efforts.

**Essential Functions:**

**Mission and Strategy:** Committed to the mission to promote the wellbeing and resilience of individuals, families and communities through psychoanalytic education, practice, and service.

**Board Governance:** Collaborates with the Board of Directors, volunteers, and committees to develop and implement strategies for ensuring the long-term success of PCC. Ensures that board members are equipped and enabled to perform their governance roles and responsibilities.

**Organizational Operations:** Oversees and applies sound and proven business practices and implements best practices, policies, and internal controls to improve operational efficiencies and manage resources to ensure that the PCC operations are effective and efficient.

**Resource Development:** Serve as Campaign Manager to guide and complete the 2021-2022 Campaign for the Future of PCC. Develop and lead a comprehensive fund development plan, covering the full cycle of donor engagement to secure support from individuals, foundations, and major donors. Empower and support the Board in implementing fundraising activities.

**Financial Performance and Viability:** Understands general accounting principles and develops resources sufficient to ensure the financial health of the organization.

**Communication, Marketing and Community Relations:** Work with volunteer leaders and professional communications firm to create and implement a comprehensive communication and marketing plan for all PCC stakeholders and members. Vehicles include social media, website, quarterly newsletters, press releases, online and other advertising, calendar listings, brochures/postcards, etc.

#### **Minimum Requirements:**

- Bachelor's degree in a related field from an accredited college or university; MBA, CFRE, Nonprofit Management Degree preferred.
- Minimum of five years of senior level nonprofit management experience.
- Demonstrated success in resource development for nonprofit agencies.
- Proven ability to plan, prioritize and execute multiple projects.
- Proven proficiency in public speaking.
- Grant writing knowledge or experience.
- Strong verbal and written communication skills.
- Intermediate user of the Microsoft Office Suite of products.

**Salary Range:** \$80,000 with benefits

#### **Application Process**

Armstrong McGuire & Associates, based in Raleigh, NC, is conducting this search in partnership with PCC's Board of Directors. **To apply, click on the link to the Executive Director position profile at [ArmstrongMcGuire.com/apply](https://ArmstrongMcGuire.com/apply).** You will see instructions for uploading your cover letter, resume, salary requirements, and professional references. Please provide all requested information to be considered. The deadline for applications is 5:00 PM, June 1, 2021.

In case of any technical problems, contact [beth@armstrongmcguire.com](mailto:beth@armstrongmcguire.com). No phone calls, please, and no applications will be accepted by email or through third-party sites.

PCC is an equal opportunity employer and welcomes applications from people of all races, genders, religions, ethnicities, nationalities, and sexual preference. The cultural and social diversity of our faculty, staff, and students is vitally important to the excellence of our research and clinical programs. Thus, we are especially eager to recruit a leader who supports our institutional commitment to ensuring that the PCC is inclusive, equitable, and diverse.